Winchester CPMT 24 Baker Street Tuesday, February 11, 2014 2:00 p.m.

### **MEMBERS PRESENT**

Mary Blowe, City of Winchester Dr. Charles Devine, Virginia Dept. of Health Mark Gleason, Northwestern Community Services Board Lyda Kiser, Parent Representative Sarah Kish, Winchester Public Schools Paul Scardino, National Counseling Group Julie VanWinkle, Dept. of Juvenile Justice

### MEMBERS/OTHERS NOT PRESENT

Dale Iman, City Manager Doug Hewett, Asst. City Manager

Kelly Bober, Child Advocacy Center Amber Dopkowski, Winchester Dept. of Social Services

### **Others Present:**

Connie Greer, Winchester Dept. of Social Services

### **RECAP OF CPMT VOTES:**

$\mathbf{M}$	otion:	Action:	Status:
•	Motioned to approve the minutes from January 14, 2014 CPMT Meeting.	1 <sup>st</sup> : Ms. Blowe 2 <sup>nd</sup> : Ms. Kish	Approved unanimously
•	Motion to add the free and reduced lunch program to the criteria to waive CSA co-payment.	1 <sup>st</sup> : Dr. Devine 2 <sup>nd</sup> : Ms. Kiser	Approved unanimously
•	Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	1 <sup>st</sup> : Mr. Rousos 2 <sup>nd</sup> : Mr. Scardino	Approved unanimously
•	Motion to come out of Executive Session	1 <sup>st</sup> : Dr. Devine 2 <sup>nd</sup> : Mr. Gleason	Approved unanimously
•	Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the placed meeting.	1 <sup>st</sup> : Dr. Devine 2 <sup>nd</sup> : Mr. Gleason	Approved unanimously
•	in the closed meeting.  Motion to Approve All Cases by Consent Agenda	1 <sup>st</sup> : Dr. Devine 2 <sup>nd</sup> : Ms. Kiser	Approved unanimously
•	Motion to adjourn CPMT Meeting	1 <sup>st</sup> : Dr. Devine 2 <sup>nd</sup> : Mr. Gleason	Approved Unanimously

### Winchester CPMT 24 Baker Street Tuesday, February 11, 2014 2:00 p.m.

Item	Discussion	Action
Call to	The meeting was opened by acting Chair, Paul Scardino,	
Order/Additions	at 2:08pm. The location of today's meeting changed from	
to the Agenda	411 Cameron Street to 24 Baker Street due to a conflict	
	for the conference room at the Cameron Street location.	
Approval of Minutes		Ms. Blowe motioned to approve the minutes from January 14, 2014. Ms. Kish seconded. Motion to approve the minutes passed unanimously.
Announcements		The Alliance of Northern Shenandoah Valley is sponsoring a conference on April 8, 2014 regarding addiction. The guest speaker is Michael Nerney, a national renowned subject matter expert.
Financial Report	The Financial Report was distributed and included expenditures for January, 2014	Mr. Scardino reviewed the report.
	Report: January, 2014 Gross Expenditures: \$112,492.56 Expenditure Refunds: \$3,889.73 Net Expenditures: \$108,602.83 Local Dollars: \$48,889.55 Regular Medicaid Payments to Providers: \$51,137.92 Local Match: \$14,660.60	
	Wrap Dollars Funds Beginning Balance: \$23,424.00 Encumbered: \$2,520.00 Disbursed: \$10,295.00 Remaining Funds: \$10,609.00	
	Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$4,410.00 Disbursed: \$9,618.60 Remaining Funds: \$6,133.40	
Old Business:  a. Strategic	Four Strategic Target Areas were identified as follows:	Committees for each of the Strategic Target Areas were assigned:
Planning		
<u></u>		

### Winchester CPMT 24 Baker Street Tuesday, February 11, 2014 2:00 p.m.

	Item	Discussion	Action
	Report-	CPMT Foundation and Structure	1. Ms. Dopkowski, Mr. Gleason,
	Assignment of		Ms. Blowe
	Work	2. Common Ground through Education, Training	2. Mr. Rousos, Ms. Kiser
	Committees	and Shared Expectations	
		3. Data-Driven Accountability and Service	3. Mr. Scardino, Ms. Bober
		Provision	4. Ms. Kish, Dr. Devine
		4. CPMT Services Development	
b.	Eligibility		No report
	Determination		
	for Non-		
	Medicaid		
	Children		
c.	Intensive Care		No report
	Coordination		
	Services		
d.	FY2013	·	Ms. Dopkowski compiled the
	Critical Gap		results and submitted them to
	Survey		OCS.
	New Business		
		TEN C': CNY' 1 4	A
a.	Economic	The City of Winchester requests applicable members of	Applicable members of CPMT are
	Interest Forms	all City Boards to complete an Economic Interest Form	requested to complete the forms and return them to Ms.
		to help avoid conflicts of interest.	Dopkowski.
1	Cada af Edda	The City of Winshorton requests members of all City	Members of CPMT are requested
D.	Code of Ethics	The City of Winchester requests members of all City	to complete the forms and return
	Forms	Boards to sign Code of Ethics document	them to Ms. Dopkowski.
	WRAP	Discussion regarding whether the WRAP allocation will	Members concluded it was likely
c.	Unspent	be spent.	the WRAP allocation would be
	Allocation	be spent.	spent in this fiscal year.
A	Appointment	There is currently no parent representative on the City of	Members recommended
u.	of Parent	Winchester Family Assessment Planning Team.	appointing two representatives so
	Representative	THOMOSON I MINITY I ROSCOSSINCIA I IMMINIS I COMIT.	that there would be a better
	for FAPT	- 3	probability that at least one would
	WI FAIL		able to make it to the bi-weekly
			FAPT meetings.
e.	Parental Co-	Request for consideration of additional co-payment	Dr. Devine motioned to add the
	Pay	waiver criteria	free and reduced lunch program to
	- <del></del> J		the CSA co-pay waiver criteria.
			Ms. Kiser seconded the motion.
			The motion passed unanimously.
M	otion to Convene	Motion to convene in Executive Session pursuant to 2.2-	Mr. Scardino asked that the

Winchester CPMT 24 Baker Street Tuesday, February 11, 2014 2:00 p.m.

Item	Discussion	Action
in Executive Session	3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	meeting move into Executive Session. On motion by Mr. Rousos, seconded by Dr. Devine, the meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Dr. Devine and seconded by Mr. Gleason. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Dr. Devine, seconded by Mr. Gleason, and unanimously approved.
Motion to Approve All Cases	Motion to Approve all cases by Consent Agenda	All cases were approved on motion by Dr. Devine, seconded by Ms. Kiser.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Tuesday March 11, 2014 at 2:00 p.m., Our Health Campus, 2 <sup>nd</sup> Floor Conference Room, 411 N. Cameron St., Winchester VA	The meeting was adjourned on motion by Dr. Devine and seconded by Mr. Gleason at 2:40 p.m

Transcribed by CPG

CSA Pool Reimbursement Request Report Worksheet

Date: January 29, 2014

Period Ending: January, 2014

	Part 1 - Expenditure Description	Number of	Gross Total	Expenditure	Net Total
		Clients	Expenditures	Refunds	Expenditures
<u>-</u> i	Congregate Care/Mandated & Non-Mandated Residential Services				
la,	Foster Care - IV-E Child in Licensed Residential Congregate Care	2	3,666,68	000	3 555 50
1b.	Foster Care - all other in Licensed Residential Conpresate Care		00:00	00.0	00.000,0
] C	Residential Congregate Care - CSA Parental Agreements: DSS No. Conduction		0.00	244.00	-544.00
7	Non Mondated Continue Design Care - Continue Agreements, Doo Non-Custodial		0.00	0.00	00.00
j <u>.</u>	The state of the s		00'0	0.00	0.00
Ie.	Educational Services - Congregate Care	4	48,137.88	0.00	48,137.88
2.	Other Mandated Services				
2a.	Treatment Foster Care - IV-E	~	22 001 00	00 0	22 003 00
2a.1	Treatment Foster Care	9	00.100,22	0,00	00.100.72
2a.2	Treatment Foster Care - CSA Parental Ameamants: DSC Non Contaction		C6.107,12	1,740.60	25,467.35
4	Specialized Rocter Core IV D. Community, Dec. 16.		0.00	0.00	0.00
2 2	Specialized Forter Care - 17 - 2, Community Based Services		0.00	0.00	0.00
	Consideration Poster Care		00:00	0.00	0.00
7 7	raminy Foster Care - 1V-E; Community Based Services	4	2,045.00	0.00	2,045.00
7q.	Family Foster Care Maintenance Only	2	1,332.00	1,440.13	-108.13
7e.	Family Foster Care - Children Receiving Maintenance/Basic Activities; IL	4	4,169.20	90.00	4,079.20
21.	Community Based Services	3	2,822.85	75.00	2,747.85
21.1	Community Transition Services		0.00	0.00	0.00
, 7 , 5	Special Education Private Day Placement		0.00	0.00	0.00
7. U.	wrap-Around Services for Students With Disabilities	2	300.00	0.00	300.00
71.	Psychiatric Hospitals/Crisis Stabilization Units		0.00	0.00	0.00
<u></u>	Non-Mandated Services/Community Based	2	810.00	0.00	810,00
7	Crand Robales Cum of automation & M.				
F	Grand Lutais: Sum of categories I through 3	37	112,492.56	3,889.73	108,602.83

# Part 2 - Expenditure Refund Description (rep

date 2 - Lapendius e Mesullu Description (reported in line 4)	
Vendor Refunds and Payment Cancellations	
Parental Co-Payments	
Payments made on behalf of the child (SSA, SSI, VA benefits)	
Child Support Collections through DCSE	
Pool prior-reported expenditures re-claimed under IV-E	
Other (specify)	
Total Refunds (must agree with line 4)	

2,072.00 1,817.73 3,889.73



## Chart B

### CSA Statistics Home > CSA Pool Reporting

CSA Reports
Reimbursement
Reports
FY14
Transaction
History for
Winchester -
FIPS 840
Pended Forms are not

on this report

Nancy Valentine (540) 686-4838

Donna Veach (540) 686-4826

Amber Johnson (540) 686-4823

Transaction History

Transaction	History					
Match Rate: <b>0.4587</b>	Status	Period End	Date Filed	Total Amount	State	Loca
Beginning Balance				\$1,218,121.00	\$659,331.00	\$558,790.00
Pool Reimburs	sement Hi	story				
	<u>9</u>	07/31/2013	08/02/2013	\$166.42	\$493.75	(\$327.33
	9	08/31/2013	09/05/2013	\$70,156.19	\$40,942.14	\$29,214.05
	9 9 9 9 1	09/30/2013	10/01/2013	\$76,193.02	\$44,898.67	\$31,294.35
	<u>9</u>	10/31/2013	11/01/2013	\$76,052.90	\$47,385.06	\$28,667.84
	9	11/30/2013	12/02/2013	\$109,379.65	\$62,089.91	\$47,289.74
	9	12/31/2013	01/07/2014	\$103,368.41	\$57,125.30	\$46,243.11
	<u>1</u>	01/31/2014	02/04/2014	\$108,602.83	\$59,713.28	\$48,889.55
Pool Reimburs Totals	ement Ex	penditure		\$543,919.42	\$312,648.11	<b>\$231,271.3</b> 1
Supplement Hi	istory					
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Ba	alance			\$674,201.58	\$346,682.89	\$327,518.69
Transaction F	listory w	ithout WRA	P Dollars			
Match Rate: 0.4587	Status 1	Period End	Date Filed	Total Amount	State	Local
Beginning			\$	1,194,697.00	\$646,652.00 \$5	548,045.00

### Balance

	ement H	istory				
	•	07/31/2013	08/02/2013	\$166.42	\$493.75	(\$327.33)
	£	08/31/2013	09/05/2013	\$64,626.19	\$37,948.75	\$26,677.44
	-	09/30/2013	10/01/2013	\$74,333.02	\$43,891.85	\$30,441.17
	-	10/31/2013	11/01/2013	\$75,432.90	\$47,049.45	\$28,383.45
	**	11/30/2013	12/02/2013	\$107,904.65	\$61,291.49	\$46,613.16
	-	12/31/2013	01/07/2014	\$102,858.41	\$56,849.24	\$46,009.17
	-	01/31/2014	02/04/2014	\$108,302.83	\$59,550.89	\$48,751.94
Pool Reimburse Totals	ment Ex	spenditure		\$533,624.42	\$307,075.42	\$226,549.00
Supplement His	tory					
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Ba	lance (N	on-		\$661,072.58	\$339,576.58	\$321,496,00
WRAP):				\$001,07 <b>2</b> 100	<i>\$557</i> <b>,5</b> 7 <b>,0</b> 150	<b>4521,170.00</b>
Transaction H	istory V	VRAP dollar	s only	Allian (1809), k. 1. A., yang ang ang Pangalang ang Allian ang Allian ang	N-N 14 Advance - reconstruction and account relationship	остания на принципания по общенення дости подости на под
Match Rate: <b>0.4587</b>	Status	Period End	Date Filed	Total Amount	State	Local
WRAP Allocation	on Addit	ions History				
			00/01/0010			
			08/01/2013	\$19,138.00	\$10,358.00	\$8,779.00
			10/25/2013	\$19,138.00 \$4,286.00	\$10,358.00 \$2,319.00	\$8,779.00 \$1,966.00
33/D A D				•	•	-
WRAP Allocation Additions Totals	S			•	•	\$1,966.00
Allocation Additions Totals		story - WDA	10/25/2013	\$4,286.00	\$2,319.00	\$1,966.00
Allocation		•	10/25/2013 P only	\$4,286.00 \$23,424.00	\$2,319.00 <b>\$12,677.00</b>	\$1,966.00 <b>\$10,745.00</b>
Allocation Additions Totals		07/31/2013	10/25/2013 P only 08/02/2013	\$4,286.00 \$23,424.00 \$0.00	\$2,319.00 \$12,677.00 \$0.00	\$1,966.00 <b>\$10,745.00</b> \$0.00
Allocation Additions Totals		07/31/2013 08/31/2013	10/25/2013 P only 08/02/2013 09/05/2013	\$4,286.00 \$23,424.00 \$0.00 \$5,530.00	\$2,319.00 \$12,677.00 \$0.00 \$2,993.39	\$1,966.00 <b>\$10,745.00</b> \$0.00 \$2,536.61
Allocation Additions Totals		07/31/2013 08/31/2013 09/30/2013	10/25/2013  P only 08/02/2013 09/05/2013 10/01/2013	\$4,286.00 \$23,424.00 \$0.00 \$5,530.00 \$1,860.00	\$2,319.00 \$12,677.00 \$0.00 \$2,993.39 \$1,006.82	\$1,966.00 <b>\$10,745.00</b> \$0.00 \$2,536.61 \$853.18
Allocation Additions Totals		07/31/2013 08/31/2013 09/30/2013 10/31/2013	P only 08/02/2013 09/05/2013 10/01/2013 11/01/2013	\$4,286.00 \$23,424.00 \$0.00 \$5,530.00 \$1,860.00 \$620.00	\$2,319.00 \$12,677.00 \$0.00 \$2,993.39 \$1,006.82 \$335.61	\$1,966.00 <b>\$10,745.00</b> \$0.00 \$2,536.61 \$853.18 \$284.39
Allocation Additions Totals		07/31/2013 08/31/2013 09/30/2013 10/31/2013 11/30/2013	P only 08/02/2013 09/05/2013 10/01/2013 11/01/2013 12/02/2013	\$4,286.00 \$23,424.00 \$0.00 \$5,530.00 \$1,860.00 \$620.00 \$1,475.00	\$2,319.00 <b>\$12,677.00</b> \$0.00 \$2,993.39 \$1,006.82 \$335.61 \$798.42	\$1,966.00 <b>\$10,745.00</b> \$0.00 \$2,536.61 \$853.18 \$284.39 \$676.58
Allocation Additions Totals		07/31/2013 08/31/2013 09/30/2013 10/31/2013 11/30/2013 12/31/2013	P only 08/02/2013 09/05/2013 10/01/2013 11/01/2013 12/02/2013 01/07/2014	\$4,286.00 \$23,424.00 \$0.00 \$5,530.00 \$1,860.00 \$620.00 \$1,475.00 \$510.00	\$2,319.00 <b>\$12,677.00</b> \$0.00 \$2,993.39 \$1,006.82 \$335.61 \$798.42 \$276.06	\$1,966.00 \$10,745.00 \$0.00 \$2,536.61 \$853.18 \$284.39 \$676.58 \$233.94
Allocation Additions Totals	ment Hi - - - - - - -	07/31/2013 08/31/2013 09/30/2013 10/31/2013 11/30/2013 12/31/2013 01/31/2014	P only 08/02/2013 09/05/2013 10/01/2013 11/01/2013 12/02/2013	\$4,286.00 \$23,424.00 \$0.00 \$5,530.00 \$1,860.00 \$620.00 \$1,475.00	\$2,319.00 <b>\$12,677.00</b> \$0.00 \$2,993.39 \$1,006.82 \$335.61 \$798.42	\$1,966.00 <b>\$10,745.00</b> \$0.00 \$2,536.61 \$853.18 \$284.39 \$676.58

CSA System Balance (WRAP only):

\$13,129.00

\$7,106.52 \$6,022.48

Non-Mandated Funds 2013-2014

Child	DM	QD	ЭВ	오	MS	N.	RB	X	4	TOTAL
	WPS									SPENT
Agency	NREP	WPS	NWCSB	WPS	WPS	WPS	NREP	WPS	n n	
Worker	Clatter	McK	Yowell	McK	McK	Groom	Clatter	McK	Perry	
JUL										000
AUG			405.00		394.00				475.00	1 274 00
SEP					550.60	340.00	260.00		450.00	1.600.60
OCT		225.00	1,080.00		536.80	340.00	260.00	40.00		2,481,80
NOV	00.066		675.00	225.00			130.00			2,020.00
DEC	870.00		495.00		67.20			İ		1,432.20
JAN	540.00		270.00			-				810.00
FEB										0.00
MAR										0.00
APR										0.00
MAY		F								0.00
NOC									i 	0.00
JUN 1										0.00
										00.0
TOTAL										00.00
CHILD	2,400.00	225.00	2,925.00	225.00	1,548.60	680.00	650.00	40.00	925.00	9,618.60
		Beginning Balance	Balance		-					20,162.00
		Disbursed					:	ļ		9,618.60
		Encumbered	pa							4,410.00
		Remaining Funds	Funds							6 133 40

## Wrap-Around Services for Students with Disabilities 2013 - 2014

9	
Chart	

Child	DM	RB	DR	۸S	NN	LT	RL	TOTAL
					, and a			SPENT
Agency	WPS-NREP	WPS-NREP	WPS-NREP	WPS	WPS	WPS-NREP	NWCSB	4
Worker	Clatter	Clatter	Clatter	Groom	Groom	Clatter	Hines	
JUL								000
AUG	1,620.00	260.00	480.00	40.00	400.00	2.490.00	240 00	5 530 00
SEP	1,260.00		00.009					1 860 00
ОСТ			180.00				440 00	620.00
NOV	1,140.00			80.00	255.00			1 475 00
DEC		130.00		40.00	340.00			210.00
JAN		130.00			170.00			00.00
FEB								300.00
MAR								0.00
APR								0.00
NA NA								00.00
MAY								0.00
NOC								000
TOTAL								
CHILD	4,020.00	520.00	1,260.00	160.00	1,165.00	2,490.00	680.00	10 295 00
				Beginning Balance				23.424.00
				Disbursed				10,295.00
				Encumpered				2,520.00
				Remaining Funds				10.609.00

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	2005-2006	2006_2007	סטטר דוווני	0000					
July	00 8019	005.00	2007-7007	5002-2007	2009-2010	2010-2011	2011-2012	2012-2013	2013 - 2014
August	0,470.00	87.067	4,911.51	10,266.93	9,458.29	5,069.89	3.038.21	3 166 90	166.40
August	157,319.26	301,614.45	229,488.55	191,849.47	145,415.77	113 164 41	145 670 22		75.001
September	151,160.78	221,315.88	162,491.89	219,001.82	128.872.42	140 673 38	175,050,050		70,156.19
October	93,777.46	278,714.63	272 880 23	196 150 65	250 100 011	140,023.30	120,252.80		76,193.02
November	238.833.64	220 279 28	21.000,272	100 040 04	18,001,601	125,383.16	113,566.55	132,011.04	76,052.90
December	178.871 60	274 376 62	210,026.34	199,049.04	117,450.86	161,810.81	117,093.83	112,159.19	109,379.65
January	180 029 22	201747.02	220,033.00	139,000.88	111,673.88	107,885.14	101,861.19	116,376.55	103.368.41
February	190,020	267,147,700	21.949.12	128,052.33	130,627.75	142,931.48	151,908.54		108 602 83
March	140.550.01	201,392.23	113,213.17	127,964.87	83,063.75	133,838.60	121,575.88		
A	149,559.13	170,101.10	264,666.84	168,271.90	119,700.47	144,940.45	117 899 40		
April	229,081.25	227,323.93	236,615,22	142,434.91	136.286.49	160 351 57	101.002.65		
May	267,902.81	216,049.75	224,636.22	126.503.97	128 319 69	172 226 271	25,000 101		
June	374,199.30	228,889.80	246 399 13	175 000 271	120,010,01	113,220.10	121,909.36	-	
June (2)		279.563.29	202 903 78	155 080 50	142,100.41	111,218.28	126,270.80	87,566.12	
		0 752 50	0.00	76.700,001	143,8/0.0/	212,852.44	155,010.08	136,161.26	
	00 730 000 0	60.000,5							
74. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	2,200,030.98	2,807,412.83	2,622,428.80	1,989,633.76	1,546,000.66	1.733.298.31	1 \$04 050 72		44.010.01
Medicaid Pay.	704,460.84	742,443.68	788,982.19	553 523 98	540 078 08	AAE A27 DO	21.000,000,1	, ,	243,919.42
TOTAL	2,913,317,82	3 549 856 51	3 411 410 00	0 540 461	077777	443,437.88	70,331.36	202,738.74	51,137.92
		10.000000000	2,411,410.33	4,543,157.74	2,088,278.94	2,178,736.19	1,530,602.28	1,657,323.81	595,057.34
Med. Loc. Match	161,568.09	170,279.46	180,953,07	110 657 07	05 547 20	00 474 00			
CSA Local Share	1,013,202.68	1 287 760 27	1 202 008 00	00 000 000	77,775,50	97,404.87	7,612.00	58,122.66	14,660.60
# Children Served	103	90	1,202,700.00	08.266,020	616,075.51	716,796.97	642,150.99	633,091.05	312,648.11
		02	22	105	114	116	76	75	69
								(unduplicated youth (unduplicated youth	(unduplicated youth
								served YTD)	served YTD)
				_					,